



**Job Title: Farm Project Manager**

**Status: Regular, Full-Time, Exempt**

**Reports to: Resource Director**

**Tentative Start Date: February 1, 2022**

**About the Organization:** Founded in 2019, AfriThrive is a 501(c)(3) organization dedicated to building vibrant and thriving African immigrant and minority families through increased access to culturally appropriate healthy foods, youth skills development and economic opportunity. AfriThrive's Healthy Food Initiative in Montgomery County, MD, includes a volunteer-run, organic community garden in two sites totaling about 2-acres. We envision expanding our current community gardening initiative to add an urban farm component as a social enterprise.

**Position Description:** AfriThrive Inc is seeking for an enthusiastic mission-driven individual with farming experience and creativity to lead our organic gardening operations focused on growing culturally appropriate fruits and vegetables. The Farm manager, in partnership with other managers, will lead all aspects of the farm production plan.

**Key Responsibilities**

- Work directly with the Resource Director for day-to-day farm operations
- Collaborate with other Directors to create and implement a sustainable farm plan aligned with AfriThrive's strategic plan to better meet the diverse food needs in our community.
- Work with the Finance Director to create an annual farm budget based on labor projections, production levels and other inputs.
- Properly and adequately manage weeds establish control over insects, pests, and critters
- Develop an annual workplan and coordinate with other managers to assess labor needs, hire and supervise farm assistants and volunteers to accomplish planned work in a timely manner.
- Utilize and maintain all farm equipment/supplies, including tillers, water pipes, hoses, fences, and make recommendations for purchases as needed.
- Develop and maintain food safety protocols when handling harvested food, including packaging, cold storage, and adequate transportation to avoid wastage.
- Coordinate the distribution of fresh produce to our clients through the mobile food pantry
- Maintain accurate records of all relevant Farm data, including but not limited to seeding and planting dates, harvest poundage, and number of volunteers and farm assistants.
- Prepare weekly reports, updating management on all farm operation activities and sharing pictures with the social media team for outreach and volunteer recruitment.
- Maintain a respectful relationship with clients, staff, and other volunteers
- Use the farm for educational outreach to the community and feel comfortable engaging guests to enhance community farming experience.
- Other duties as assigned.



### **Qualifications**

Organic African vegetable farming experience is preferred but not necessary.

All candidates must have:

- Passion for sustainable urban farming practices, service to others, and community development.
- A driving license with a clean driving record with ability to drive company van.
- Ability to endure physical labor in all climate and weather conditions.
- Ability to lift up to 50 lbs.
- A strong work ethic and ability to work independently and with others.
- A flexible work schedule, with some evenings and weekend hours required.
- Excellent administrative, organization, and communication skills.

### **COVID-19 Safety protocols**

We supply PPEs and require all employees and volunteers to wear masks. We encourage social distancing and limit the number of people at the farm at one time. We allow remote work as applicable.

### **Compensation**

Salary is commensurate with experience but ranges between \$37k- \$43k

**Benefit packages** include health insurance (medical, dental, vision health insurance) and paid time off.

### **How to Apply**

Please apply by sending a cover letter and your resume to [info@afri thrive.org](mailto:info@afri thrive.org). You can also apply by submitting a video.

**Equal Opportunity Employer:** AfriThrive Inc is an equal opportunity employer. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the bases of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity or gender expression.